

# THE COUNTRY CLUB OF HUDSON EMPLOYMENT APPLICATION

(attach resume if available)

## The Country Club of Hudson

2155 Middleton Road

Hudson, Ohio 44236

Telephone: 330-650-1188 / Fax: 330-342-0418

### PERSONAL DATA

Applicant's Name \_\_\_\_\_ Date \_\_\_\_\_

Home Address \_\_\_\_\_

Street

City

State

Zip

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Position Applying for: \_\_\_\_\_ Date available to start: \_\_\_\_\_

Are you legally eligible to work in the United States? \_\_\_ Yes \_\_\_ No

*(proof of U.S. citizenship / residency is required upon being hired)*

Social Security Number: \_\_\_\_\_ Drivers License Number: \_\_\_\_\_

If you are under 18 years of age, do you have a work permit? \_\_\_ Yes \_\_\_ No

Have you been convicted of a felony in the past 7 years? \_\_\_ Yes \_\_\_ No

If yes, please explain \_\_\_\_\_

*(previous convictions do not bar you from employment, but may be relevant if offense was job related).*

### In Case of an Emergency please contact:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone #1: \_\_\_\_\_ Phone #2: \_\_\_\_\_

### EDUCATION / BACKGROUND

Do you have a high school diploma? \_\_\_ Yes \_\_\_ No \_\_\_ GED

If yes, what school did you graduate from? \_\_\_\_\_

If no, what is the highest grade you have completed? \_\_\_\_\_

Check the highest level of college you have completed:

\_\_\_ 1 year \_\_\_ 2 years \_\_\_ 3 years \_\_\_ 4 years

\_\_\_ Post graduate study

Name of college attended \_\_\_\_\_

Course of study and degrees \_\_\_\_\_

List other training you have received \_\_\_\_\_

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## REFERENCES

(Please list three personal references who are **not** past supervisors or relatives. These people may be co-workers, teachers, associates, neighbors, friends or clergy)

**Name** \_\_\_\_\_  
Relationship to you \_\_\_\_\_ Years known \_\_\_\_\_

Address \_\_\_\_\_  
Telephone number \_\_\_\_\_

**Name** \_\_\_\_\_  
Relationship to you \_\_\_\_\_ Years known \_\_\_\_\_

Address \_\_\_\_\_  
Telephone number \_\_\_\_\_

**Name** \_\_\_\_\_  
Relationship to you \_\_\_\_\_ Years known \_\_\_\_\_

Address \_\_\_\_\_  
Telephone number \_\_\_\_\_

## EMPLOYMENT HISTORY

(List your last three employers, starting with the most recent. Include military experience here, if applicable).

Employers Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone number \_\_\_\_\_ Dates worked: From \_\_\_\_\_ to \_\_\_\_\_  
Job title \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_  
Briefly describe your duties \_\_\_\_\_  
Reason for leaving \_\_\_\_\_  
Starting salary / wage \_\_\_\_\_ Final salary / wage \_\_\_\_\_

Employers Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone number \_\_\_\_\_ Dates worked: From \_\_\_\_\_ to \_\_\_\_\_  
Job title \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_  
Briefly describe your duties \_\_\_\_\_  
Reason for leaving \_\_\_\_\_  
Starting salary / wage \_\_\_\_\_ Final salary / wage \_\_\_\_\_

Employers Name \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone number \_\_\_\_\_ Dates worked: From \_\_\_\_\_ to \_\_\_\_\_  
Job title \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_  
Reason for leaving \_\_\_\_\_  
Starting salary / wage \_\_\_\_\_ Final salary / wage \_\_\_\_\_

Please list any other skills, experience or other qualifications you have regarding the job you are applying for:

\_\_\_\_\_  
\_\_\_\_\_

# THE COUNTRY CLUB OF HUDSON EMPLOYMENT APPLICATION

- \* The Country Club of Hudson is an Equal Opportunity Employer complying with all applicable Federal and State laws.
- \* I authorize The Country Club of Hudson to make such legal investigations and inquires of my personal employment, criminal history, driving record and other job related matters as may be necessary in determining an employment decision. I hereby release employers, school, or persons from all liability in responding to inquiries in connection with my application.
- \* I agree that my employment **will** be considered "at will" and may be terminated by The Country Club of Hudson at any time without liability for wages or salary except for such as may have been earned at the date of termination.

*To the best of my knowledge, the information contained in this application is true and accurate and has no relevant omissions. Any misrepresentations or omissions are grounds for dismissal.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*For office use only*

Hiring Supervisors Name \_\_\_\_\_

Referral Source:

Employee                       Walk-in                       Advertisement  
 Employment Agency         Relative                       Other \_\_\_\_\_

Position Being Hired For: \_\_\_\_\_

Employment:         Full-Time                       Part-Time                       Seasonal  
Shift:                       Days                       Afternoons                       Evenings                       Other

Date(s) Available: \_\_\_\_\_

I have reviewed this application fully. Signed: \_\_\_\_\_

Action taken:         None     Interview     Job Offer     Checked references

Comments on references \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Interview date: \_\_\_\_\_

Job offer:     Extended     Not extended                       Accepted     Declined

Employee start date \_\_\_\_\_ Rate of pay \_\_\_\_\_

Employee # \_\_\_\_\_